



**PALO VERDE COLLEGE
Curriculum Committee**

Minutes

**April 12, 2012
3:00 p.m.
CL 129**

I. Call to Order

Hortensia Rivera

Meeting called to order at 3:02 p.m. with the following members in attendance:

Philip Clinton, Division Chair	<u>✓</u>	David Silva, Counseling	<u> </u>
Michael Gaubeca, Div. Chair	<u>✓</u>	William Smith, Co-Chair	<u>✓</u>
Victor Hernandez, Counseling	<u>✓</u>	Greg Snider, Div. Rep.	<u>✓</u>
Sheri Jones, Div. Chair	<u>✓</u>	Brian Thieboux, Div. Chair	<u>✓</u>
Mai Lee, ASG Rep.	<u> </u>	Ex-Officio Members:	
Carina Lin, Div. Chair	<u> </u>	Irma Dagnino, A.O.	<u>✓</u>
Mike Rhoades, Div. Chair	<u>✓</u>	June Turner, Librarian	<u>✓</u>
Hortensia Rivera, Co-Chair	<u>✓</u>	Melinda Walnoha, Registrar	<u>✓</u>

Guest(s): Dennese Lilley-Edgerton (in for Brian Thieboux), Julene Marquez, Bruce Wallace, Lisa Holmes, Sandra Sher, Sioux Stoeckle

Recorder: Laura Garcia

II. Approval of Agenda –April 12, 2012

Action Item

It was moved by Brian Thieboux and seconded by Philip Clinton to approve the agenda for April 12, 2012. All members in favor; motion carried.

III. Approval of Minutes –March 8, 2012

Action Item

It was moved by Victor Hernandez and seconded by Greg Snider to approve the minutes for March 8, 2012. All members in favor; motion carried.

IV. Articulation Report

Information/Action Items

- California Polytechnic University, Pomona: PSY 150 (PVC) = PSY 204
- University of California, Irvine: PSY 101 (PVC) = PSYCH9B; PSY 205 (PVC) = PSYCH 9A; PSY 210 or 215 (PVC) = PSYCH 9C
- University of California, Davis: THA 120* (PVC) = DRA 10 (UCD does not offer a course that is compatible with THA 115); THA 110 (PVC) = DRA 20; THA 120* (PVC) = DRA 21A
 - *DRA 10 and DRA 21A at UCD both are equivalent to THA 120. Students may receive credit for one of these courses, not both.
- CSU GENERAL EDUCATION – BREADTH DECISIONS
 - BIO 101 = B3
 - PHE 135 = E
 - PHE 151 = E
 - PSY 150 = D9
 - KIN 100 = Not approved for articulation
- IGETC DECISIONS
 - PSY 150 = 4I
 - PSY 155 = 2A

Hortensia Rivera informed the committee that prerequisite forms need to be updated with the course outlines starting Fall 2012. General Courses will need to be updated every 5 years and Vocational Educational Courses will need to be updated every 2 years.

Items

1. GES 115 The Master Student (Approval for CE and DE) Bruce Wallace

It was moved by Mike Rhoades and seconded by Philip Clinton to approve GES 115 as a Correspondence Education course. All members in favor; motion carried.

It was moved by Mike Rhoades and seconded by Victor Hernandez to approve GES 115 as a Distance Education course. All members in favor; motion carried.

2. CHD 101 Child Growth and Development Bruce Wallace
3. CHD 102 Child, Family and the Community Bruce Wallace
4. CHD 103 Introduction to Curriculum Bruce Wallace
5. CHD 104 Principles & Practices of Teaching young Children Bruce Wallace
6. CHD 105 Observation and Assessment Bruce Wallace
7. CHD 106 Health, Safety and Nutrition Bruce Wallace
8. CHD 107 Teaching in a Diverse Society Bruce Wallace
9. CHD 108 Practicum – Field Experiences Bruce Wallace

It was moved by Dennese Lilley Edgerton and seconded by Philip Clinton to approve CHD 103 and 108 as revised courses with changes noted and CHD 101, 102, 104, 105, 106 and 107 as updated courses. All members in favor; motion carried.

Courses were transferred to the new template, textbooks were updated and the course justification was revised for all courses. A prerequisite was added for CHD 108 and the hours were changed from laboratory to clinic/field. The course description for CHD 103 was revised.

It was moved by Dennese Lilley-Edgerton and seconded by Philip Clinton to approve CHD 101, 102, 103, 104, 105, 106, 107 and 108 as Correspondence Education courses. All members in favor; motion carried.

It was moved by Dennese Lilley-Edgerton and seconded by Sheri Jones to approve CHD 101, 102, 103, 104, 105, 106, 107 and 108 as Distance Education courses. All members in favor; motion carried.

It was moved by Philip Clinton and seconded by Greg Snider to approve the prerequisite for CHD 108. All members in favor; motion carried.

- 10. CHD 130 Art for Early Childhood Bruce Wallace
- 11. CHD 131 Music for Early Childhood Bruce Wallace
- 12. CHD 135 Literature for Early Childhood Bruce Wallace
- 13. CHD 145 Child Abuse & Neglect Bruce Wallace
- 14. CHD 150 Infants and Toddlers Bruce Wallace
- 15. CHD 205 Adult Supervision: Mentoring in a Collaborative Learning Setting.....Bruce Wallace
- 16. CHD 215 Supervision & Admin. of Childhood Dev. Programs I Bruce Wallace
- 17. CHD 216 Supervision & Admin. of Childhood Dev. Program II Bruce Wallace

It was moved by Victor Hernandez and seconded by Mike Rhoades to approve CHD 130, CHD 131, CHD 135, CHD 145, CHD 150, CHD 205, CHD 215 and CHD 216 as updated courses. All members in favor; motion carried.

Courses were transferred to the new template, textbooks were updated and the course justification was revised for all courses.

It was moved by Philip Clinton and seconded by Mike Rhoades to approved CHD 130, CHD 131, CHD 135, CHD 145, CHD 150, CHD 205, CHD 215 and CHD 216 as Distance Education courses. All members in favor; motion carried.

- 18. Course Outline Template Revisions (dated 12/9/10) 2nd Read..... B. Thieboux/S. Jones
Sheri Jones requested that this item be tabled

V. New Business

Information/Action Items

A. New/Revised Courses and Programs

- 1. ADS 102 Pharmacology and Physiological Effects of Addiction Sheri Jones
- 2. ADS 103 Case Management and Documentation Sheri Jones
- 3. ADS 104 Addiction Prevention Education and Outreach/Referral Sheri Jones
- 4. ADS 105 Dual Diagnosis and Mental Health Issues Sheri Jones

It was moved by Dennese Lilly-Edgerton and seconded by Philip Clinton to approve ADS 103 and 105 as updated courses and ADS 102 and 104 as revised courses with changes noted. All members in favor; motion carried.

The course justification was revised for all courses, the prerequisite for ADS 102 was revised and the title of ADS 104 was revised.

It was moved by Dennese Lilley-Edgerton and seconded by Victor Hernandez to approved ADS 102, 103, 104 and 105 as Distance Education courses. All members in favor; motion carried.

- 5. BCT 220 Photovoltaic SystemsMike Rhoades

It was moved by Greg Snider and seconded by Philip Clinton to approve BCT 220 as a new course. All members in favor; motion carried.

This course will be added to the A.S. Degree in Building Construction Technology.

6. BUS 105 Business Mathematics..... Brian Thieboux
7. BUS 201 Principles of Organizational Leadership Mike Gaubeca
8. BUS 202 Business Communication Sarah Frid
9. BUS 206 Marketing Sarah Frid

It was moved by Dennese Lilley-Edgerton and seconded by Philip Clinton to approve BUS 202 and 206 as updated courses and BUS 105 and 201 as revised courses with changes noted. All members in favor; motion carried.

Courses were transferred to the new template and textbooks were updated. The course description for BUS 105 was revised, a prerequisite was added to BUS 201 and the TOP code for BUS 202 was changed.

It was moved by Victor Hernandez and seconded by Dennese Lilley-Edgerton to approve BUS 105, 201, 202 and 206 as Correspondence Education courses. All members in favor; motion carried.

It was moved by Mike Rhoades and seconded by Philip Clinton to approve BUS 105, 201, 202 and 206 as Distance Education courses. All members in favor; motion carried.

10. Certificate of Career Preparation in Business Literacy..... Mike Gaubeca

No change to the Certificate of Career Preparation in Business Literacy; no action taken.

11. AA Degree in Liberal Arts with an Emphasis in Business & Technology Mike Gaubeca

It was moved by Dennese Lilley-Edgerton and seconded by Mike Rhoades to approve the AA Degree in Liberal Arts with an Emphasis in Business & Technology as revised with changes noted. All members in favor; motion carried.

Courses added as options: BUS 201, CIS 124, CIS 130, CIS 260 and CIS 265. Courses removed as options: CIS 113, CIS 120, CIS 139, CIS 170, and CIS 247.

12. CRJ 206 Legal Aspects of Evidence William Smith
13. CRJ 220 Interviewing and Counseling..... William Smith

It was moved by Philip Clinton and seconded by Victor Hernandez to approve CRJ 206 and CRJ 220 as updated courses. All members in favor; motion carried.

It was moved by Mike Rhoades and seconded by Victor Hernandez to approve CRJ 206 and CRJ 220 as Correspondence Education courses. All members in favor; motion carried.

It was moved by Mike Rhoades and seconded by Mike Gaubeca to approve CRJ 206 and CRJ 220 as Distance Education courses. All members in favor; motion carried.

14. EDU 134 American Sign Language IIISioux Stoeckle

It was moved by Dennese Lilley-Edgerton and seconded by Greg Snider to approve EDU 134 as an updated course. All members in favor; motion carried.

It was moved by Greg Snider and seconded by Mike Rhoades to approve EDU 134 as a Correspondence Education course. All members in favor; motion carried.

It was moved by Dennese Lilley-Edgerton and seconded by Philip Clinton to approve EDU 134 as a Distance Education course. All members in favor; motion carried.

- 15. ENG 081 Basic Writing I Brian Thiebaux
- 16. ENG 082 Basic Writing II..... Brian Thiebaux
- 17. ENG 087 Supplemental Instruction for Basic Writing I..... Brian Thiebaux
- 18. ENG 088 Supplemental Instruction for Basic Writing II Brian Thiebaux

It was moved by Dennese Lilley-Edgerton and seconded by Victor Hernandez to approve ENG 081, ENG 082, ENG 087 and ENG 088 as updated courses. All members in favor; motion carried.

It was moved by Brian Thiebaux and seconded by Mike Rhoades to approve ENG 081, ENG 082, ENG 087 and ENG 088 as Distance Education courses (ITV only). All members in favor; motion carried.

- ~~19. ENG 089 Supplemental Instruction for Introduction to Writing.....Sioux Stoeckle~~

This item was removed from the agenda.

- 20. ENG 139 Introduction to Ethnic LiteraturesSioux Stoeckle

It was moved by Greg Snider and seconded by Dennese Lilley-Edgerton to approve ENG 139 as a revised course with changes noted. All members in favor; motion carried.

Course was transferred to the new template and the course description was revised.

It was moved by Victor Hernandez and seconded by June Turner to approve ENG 139 as a Correspondence Education course. All members in favor; motion carried.

It was moved by Philip Clinton and seconded by Greg Snider to approve ENG 139 as a Distance Education course. All members in favor; motion carried.

- 21. ENG 140 Survey of American Literature II Brian Thiebaux

It was moved by Brian Thiebaux and seconded by Victor Hernandez to approve ENG 140 as a revised course with changes noted. All members in favor; motion carried.

Course was transferred to the new template and the course description was revised.

It was moved by Brian Thiebaux and seconded by Sheri Jones to approve ENG 140 as a Correspondence Education course. All members in favor; motion carried.

It was moved by Sheri Jones and seconded by Philip Clinton to approve ENG 140 as a Distance Education course. All members in favor; motion carried.

- 22. FST 106 Auto Extrication..... George Walters

It was moved by Mike Rhoades and seconded by Philip Clinton to approve FST 106 as a revised course with changes noted. All members in favor; motion carried.

Course was transferred to the new template and the course description was revised.

- 23. HEA 140 Health Education.....Greg Snider

It was moved by Mike Rhoades and seconded by Victor Hernandez to approve HEA 140 as a revised course with changes noted. All members in favor; motion carried.

Course was transferred to the new template and the course description was revised.

It was moved by Mike Rhoades and seconded by June Turner to approve HEA 140

as a Distance Education course. All members in favor; motion carried.

- 24. MAN 105 Principles of Management and Organizations Mike Gaubeca
- 25. MAN 107 Small Business Management Mike Gaubeca
- 26. MAN 145 Organizational Behavior Sarah Frid

It was moved by June Turner and seconded by Dennese Lilley-Edgerton to approve MAN 107 and MAN 145 as updated courses and MAN 105 as a revised course with changes noted. All members in favor; motion carried.

Course was transferred to the new template and a prerequisite was added.

It was moved by Dennese Lilley-Edgerton and seconded by Victor Hernandez to approve MAN 105, MAN 107 and MAN 145 as Correspondence Courses. All members in favor; motion carried.

It was moved by Dennese Lilley-Edgerton and seconded by June Turner to approve MAN 105, MAN 107 and MAN 145 as Distance Education courses. All members in favor; motion carried.

- 27. MAT 105 Introduction to StatisticsAlejandro Garcia

It was moved by Mike Rhoades and seconded by Philip Clinton to approve MAT 105 as a revised course with changes noted. All members in favor; motion carried.

Course was transferred to the new template, the prerequisite was revised and an advisory was added.

It was moved by Philip Clinton and seconded by Mike Rhoades to approve MAT 105 as a Correspondence Education Course. All members in favor; motion carried.

- 28. MAT 106 Introduction to Statistics with LabAlejandro Garcia

It was moved by Mike Rhoades and seconded by Dennese Lilley-Edgerton to approve MAT 106 as a revised course with changes noted. All members in favor; motion carried.

Course was transferred to the new template, the prerequisite was revised, an advisory was added and the course description was revised.

It was moved by Greg Snider and seconded by Philip Clinton to approve MAT 106 as a Distance Education Course. All members in favor; motion carried.

- 29. PSY 210 Abnormal Psychology Sheri Jones

It was moved by Mike Rhoades and seconded by Greg Snider to approve PSY 210 as a Distance Education course. All members in favor; motion carried.

- 30. RDG 084 Beginning Reading with Laboratory T.M. Brown
- 31. RDG 086 Intermediate Reading with Laboratory T.M. Brown

It was moved by Brian Thieboux and seconded by Victor Hernandez to approve RDG 084 and RDG 086 as revised courses with changes noted. All members in favor; motion carried.

Courses were transferred to the new template, the prerequisite was revised, the course description was revised and the textbook was changed.

It was moved by Brian Thieboux and seconded by Sheri Jones to approve RDG 084 and RDG 086 as Distance Education courses (ITV only). All members in favor;

motion carried.

- 32. THA 110 Introduction to Theatre Brian Thieboux
- 33. THA 120 Acting Theory and Theatre Performance Brian Thieboux

It was moved by Brian Thieboux and seconded by Greg Snider to approve THA 110 and THA 120 as updated courses. All members in favor; motion carried.

It was moved by Brian Thieboux and seconded by Philip Clinton to approve THA 110 as a Correspondence Education course. All members in favor; motion carried.

It was moved by Brian Thieboux and seconded by Philip Clinton to approve THA 110 as a Distance Education course. All members in favor; motion carried.

B. Courses and Programs to be Placed on Inactive Status

- 1. ANT 103 Introduction to California Indians Sheri Jones
- 2. ANT 104 Introduction to North American Indians Sheri Jones
- 3. ANT 105 Indians of the Southwest Sheri Jones

It was moved by Philip Clinton and seconded by Mike Rhoades to move ANT 103, ANT 104, and ANT 105 to inactive status. All members in favor; motion carried.

VI. Discussion/Information Items

- 1. MAT 110 College Algebra (Prerequisite Justification) Sandra Sher
- 2. MAT 226 Calculus III (Prerequisite Justification) Sandra Sher

The MAT 110 and MAT 226 Prerequisite Justification forms were presented to the committee. The outlines for these two courses were approved at the March 2012 meeting.

VII. Next Meeting –

Committee/Information Item

May 10, 2012 in CL 129

VIII. Adjournment of Meeting

Hortensia Rivera

Being no further business, the meeting adjourned at 4:45 p.m.